

CHECK REQUEST

TODAY'S DATE: _____

REQUESTOR: _____

SUPPLIER: _____	1099 -[] - Sep Check []
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MAKE CHECK PAYABLE TO:

- Requestor
- Supplier
- Pay Bill When Received

FORWARD CHECK TO:

- Put in this Mail Box BARBIE
- Member/Vendor Address on File
- See Address Below
- Check Will Be Picked-up

Required on All

PURCHASED ITEMS DESCRIPTION:	AMOUNT	ACCOUNT # / Description	P.O.#
TOTAL =	\$ -		

STAFF OK: _____

AUTHORIZED BY: _____

DATE: _____

DATE PAID: _____	AMOUNT PAID \$: _____
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CHECK #: _____	
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NOTES: _____

Mailing Address: _____
